



I N F O R M A T I O N

for authors

The *Hellenic Orthodontic Review* is published biannually in the Greek and English language and includes original articles on matters related to Orthodontics (reviews, research papers, case presentations), interviews of leading researchers and clinicians, book reviews, abstracts, news on products and recent advances in Orthodontics, and letters to the Editor.

Manuscripts submitted to *Hellenic Orthodontic Review* should follow the general instructions given below. These guidelines are in accordance with the "Uniform Requirements for Manuscripts Submitted to Biomedical Journals", drawn by the International Committee of Medical Journal Editors at: www.icmje.org.

Manuscripts are accepted for publication with the stipulation that they are original, written in Greek or English, and have not been published or submitted for publication elsewhere. Manuscripts are reviewed by two consultants and the Editorial Committee. It is a precondition for publication that authors assign the copyright ownership to the Greek Orthodontic Society.

All submitted manuscripts should be accompanied by the following statement signed by all authors:

«The undersigned authors transfer all copyright ownership of the manuscript [title of paper] to the Greek Orthodontic Society in the event the work is published. The undersigned authors warrant that the article is original, is not under consideration by another journal, and has not been published previously.»

Statements of fact and opinion in the articles of the Hellenic Orthodontic Review are those of the respective authors and not of the Editorial Committee or the Greek Orthodontic Society. The Greek Orthodontic Society disclaims any responsibility for the material in this Journal and shall not be liable for any injury due to publication of erroneous information.

Format of papers

Submitted papers must be written in modern Greek or in English. The Journal will translate from one language to the other. The Editorial Committee reserves the right to edit the text for consistency. Manuscripts must be typed with double spacing on one side of size A4 (21.0 x 29.7 cm) white paper. Submit the original in electronic format (Word for Windows), so that the reviewers can receive a copy without delay. The word processor's default typeface and type size should be used (e.g. Times New Roman 12).

The following manuscript organisation is recommended:

TITLE PAGE: Include the title of the paper, the full names and institutional affiliations and positions of the authors, the corresponding author's address, telephone number, fax number and e-mail address.

ABSTRACT: For reviews or case presentations an abstract of not more than 250 words should be provided on a separate sheet of paper. Include the purpose, the method, the principal findings and the main conclusions.

STRUCTURED ABSTRACT: Research papers should be submitted with

a structured abstract of not more than 250 words. See: *Br J Orthod* 1999;26.

AIM: The abstract should begin with a brief statement concerning the purpose of undertaking the study. It should be possible to make a connection between the conclusion and the objective.

DESIGN: There should be a description of the type of the study (double blind trial, prospective random control trial, retrospective analysis).

SETTING: Where and when the study was conducted.

SUBJECTS (MATERIALS) AND METHODS: How the sample was selected and from what population.

INTERVENTIONS: Description of any intervention or treatment tested.

MAIN OUTCOME MEASURES: The system of measurement or method by which patients were assessed.

RESULTS: The main results should be given, including the number, gender and age of the subjects, together with a note of the fate of exclusion and withdrawals. Numerical results should be stated as mean and standard deviation in case of normally distributed data and median (range or interquartile) if the data are skewed; 95% confidence interval (CI) and the level of significance of differences should be indicated. If the differences in the main outcome measures between two (or more) groups are not significantly different, the 95% CI for the difference should be given and any clinical inference stated.

CONCLUSIONS: Only those conclusions supported by the data that are presented should be given. The limitations of the study and any implications for clinical practice should be highlighted.

KEY WORDS: Provide three to five Index Words (words or phrases in alphabetical order), to be used as an aid to indexing.

RUNNING TITLE: Provide a running title of your work of up to six words.

MAIN BODY: The manuscript should include the sections Introduction, Methods and Materials, Results, Discussion and Conclusions. References should be quoted by the author's name(s) and the year of publication. In the case of one or two authors, the names of all authors should be written, followed by the year of publication, e.g. *Burstone and Koenig (1975)*, or *(Burstone and Koenig, 1975)*. If there are more than two authors, state the name of the first author, followed by et al., e.g. *Johnston et al. (1982)* or *(Johnston et al., 1982)*. Multiple references should be separated by a semicolon, e.g. *(Burstone, 1975, 1982; Ricketts, 1970)*.

REFERENCE LIST: References should be written on a separate page in alphabetical order. All references mentioned in the text must appear in the reference list and vice versa. Reference format should conform to that set forth in the "Uniform requirements for manuscripts submitted to biomedical journals" (Vancouver system) (*JAMA* 1993;269:2282-6). Journal names must be abbreviated according to the *Cumulated Index Medicus*.

EXAMPLES:

JOURNAL ARTICLE: *Burstone CJ, Koenig HA. Force systems from*



an ideal arch. Am J Orthod 1974;65:270-89.

BOOK CHAPTER: Woodside DG, Linder-Aronson S. *Progressive increase in lower face height and the use of posterior occlusal bite-block in its management.* In: Graber LW, ed. *Orthodontics. State of the art: essence of the science.* St Louis: CV Mosby, 1986: 2000-21.

If more than one reference of the same author published in the same year is cited, append a lower-case letter (a, b, c, ...) after the publication year. The same letter should be added to the reference in the main text.

Following the reference list, write the name and the complete postal and e-mail address of the author to whom correspondence and reprint requests are to be sent.

FIGURES - TABLES: *Photographs and illustrations are mentioned as Figures in the text (e.g. Fig. 1). Each figure should include a legend. Legends should be typed on a separate page. Tables should also be typed on a separate page, each together with the legend. If a figure or table has been previously published, a copy of the permission to print from the copyright owner should be also submitted and the title should give proper credit to the original source, e.g. (From: Pedersen et al. (1991), with permission of Oxford University Press).*

ILLUSTRATIONS: *Photographs and line drawings should be of high quality. Publication of color photographs and drawing requires the consent of the Editor and may burden the author financially.*

ELECTRONIC SUBMISSION OF FIGURES AND ILLUSTRATIONS: *Figures and illustrations should be submitted separately in electronic format in individual files and labeled accordingly (e.g., figure 01.tif). All figures must be of sufficient resolution for high quality publication in TIFF format and they should be submitted by e-mail to the editor or on CD or on 3.5 inch floppy disk in PC format. All images should be at least 5 inches (12.7 cm) wide and need to be at least 300 DPI. Line art (black and white or color) should be at least 1200 DPI.*

GRAPHICS SOFTWARE: *Software such as Photoshop and Illustrator should be used in the creation of the art. Figures in WORD or presentation software such as PowerPoint, Corel Draw or Harvard Graphics do not contain sufficient resolution and are not suitable for publication.*

ADHERENCE TO ETHICAL STANDARDS

When reporting experiments involving human subjects authors should indicate whether the procedures followed were in accordance with the ethical standards of the responsible committee on human experiments (institutional or regional) and with the Helsinki declaration as revised in 1983. When reporting experiments on animals, authors should indicate whether the institution's or a national research council's guide for, or any national law concerning care and use of laboratory animals was followed.

PATIENT RELEASES

Written consent must be obtained from the patient, legal guardian or executor for publication of any details or photographs that might identify an individual. Submit evidence of such consent with the manuscript.

DISCLOSURE OF FINANCIAL INTEREST

Authors should disclose any financial interest directly or indirectly related to the subject of the study as well as potential financial benefit resulting from the application of the described technique, appliance, method or procedure.

SUBMISSION OF MANUSCRIPTS

Submit manuscripts only electronically by e-mail or in CD to: Assoc. Prof. Moschos A. Papadopoulos, Editor, Hellenic Orthodontic Review, Department of Orthodontics, School of Dentistry, Aristotle University of Thessaloniki, GR-54124 Thessaloniki, Greece.
Tel.: +30-2310-999482, +30-2310-999556, Fax: +30-2310-999549,
E-mail: mikepap@dent.auth.gr

CHECKLIST FOR AUTHORS

- ➔ Submission letter to the editor
- ➔ Title page
- ➔ Full name(s), academic degrees, and institutional affiliations and positions of author(s)
- ➔ Authors to whom correspondence and reprint requests are to be sent, including postal and e-mail address
- ➔ Abstract (or structured abstract)
- ➔ Keywords and running title
- ➔ Original manuscript (double-spaced) in Word for Windows format
- ➔ References
- ➔ Legends to illustrations (on separate page/-es)
- ➔ Tables (each on a separate page)
- ➔ Illustrations (separately, each in TIF format)
- ➔ Signed copyright release statement
- ➔ Conflict of interest statement
- ➔ Photographic consent statement(s)
- ➔ Permissions to reproduce previously published material