

BYLAWS

of the in Athens founded and based club (scientific society) with the name **"GREEK ORTHODONTIC SOCIETY"**. *

CHAPTER A

Article 1

FOUNDATION – NAME – LOCATION

A non-profit scientific club (scientific society) with the name "GREEK ORTHODONTIC SOCIETY" *, located in Athens with address, 95 - 97 Mavromichali Street, is founded.

Article 2

PURPOSES

The aims of the society are:

- A. To deal with orthodontics and its promotion, especially:
 1. The research, study, recognition and solution of orthodontic problems from theoretical and practical as well as preventive and therapeutic points of view.
 2. The study, research and solution of orthodontic problems, which are related and depended directly or indirectly with other disciplines of Dentistry and Medicine as well as other related sciences.
- B. The promotion and presentation of the achievements of orthodontics to orthodontists, as well as to general dentists and to the public.
- C. The presentation and analysis of orthodontic topics to scientists of other specialties.
- D. The scientific and moral support and solidarity to the members of the society during practicing their profession and in relation to this.

* See article 34

Article 3

MEANS FOR ACHIEVING THE PURPOSES

The means for achieving the aims of the society are:

- a. The continuous scientific contact and communication among the members of the society, the general dentists and foreign orthodontists.
- b. The cooperation of the society with universities, scientific foundations, societies, clubs, institutes and research centers with similar or closely related aims.
- c. The foundation of research centers.
- d. The organization of lectures, presentations, symposia and congresses on orthodontic or related subjects.
- e. The establishment and award of prizes and the announcement of research award competitions.
- f. The publication of a scientific journal.
- g. The organization of seminars and courses for the members of the society, the general dentists and the students.
- h. The submission of petitions, reports and relevant requests, consultations, suggestions etc. to the appropriate governmental bodies.
- i. The information and updating of the public on various subjects of orthodontic science, which are related to the prevention and treatment management of dentofacial anomalies, by means of lectures and announcements through the press and other means of media.
- j. Any other legal means, which the Board of Trustees or the General Assembly consider necessary for the achievements of the purposes of the society.

CHAPTER B

ACTIVE, ASSOCIATE AND STUDENT MEMBERS

Article 4

1. ACTIVE MEMBERS

Following a decision of the Board of Trustees of the society, every dentist who holds a recognized title of specialist in orthodontics in Greece, can be registered as an active member following submission of a written application.

The active member who retires, and following written application, keeps all his/her privileges. However, there are not any financial obligations to the Society.

2. ASSOCIATE MEMBERS

Following a decision of the Board of Trustees of the society, every dentist who has undergone a full-time three-year postgraduate education in orthodontics in recognized centers of specialization in Greece or abroad, but has not acquired an official title of specialization in orthodontics in Greece yet, can be registered as an associate member following submission of a written application. The up to now registered old members of the society, who do not hold the title of specialization in orthodontics will remain registered as associate members.

3. **STUDENT MEMBERS**

Every dentist who is postgraduate student and studies in a recognized center of specialization in Greece or abroad, can be registered as student member following submission of an application and its approval by the Board of Trustees of the society,

Associate and student members do not have the right of voting.

4. In case the Board of Trustees of the society refuses to approve and register a member according to the previous paragraph, this person has the right to address this issue to the General Assembly of the members. The decision of the Board of Trustees must be taken at its first meeting following the day of submission of the application.
5. It is obligatory that the above-mentioned recourse be placed on the agenda of the General Assembly at its first (regular or extraordinary) meeting following the day of submission of the application. The decision of the General Assembly on this issue is sovereign and final.
6. New application, according to the above-mentioned, can be submitted one year after the rejection of the previous application or recourse.
7. The application for membership must include complete personal data, which are necessary for the completion of the registry.

Article 5

Every member during the time of his enrollment pays to the society the sum of 10.000 Drachmas. The annual membership dues are 5.000 Drachmas. These sums can be increased or decreased following a decision of the Board of Trustees.

Article 6

Every member can freely request in writing from the Board of Trustees his / her omission from the registry and leave the society. The acceptance of such request is obligatory and this topic is placed on the agenda of the first coming meeting of the Board of Trustees.

Article 7

The active members possess equal and all the rights, which are recognized by the Law to all the members of a club as well as from the present bylaws. The practice, however, of the rights requires fulfillment of all financial obligations to the society.

Article 8

All active members are obliged to obey the decisions of the General Assembly and the Board of Trustees and to make every effort for the accomplishment and success of the aims of the society according to the present bylaws.

HONORARY MEMBERS

Article 9

As honorary member of the society can be proclaimed after a decision of the Board of Trustees a person (no active member) who is a distinguished individual with international reputation in orthodontics, who has cooperated with or has significantly served or financially benefited the society.

Honorary members do not have the right to vote or to be elected.

HONORARY PRESIDENTS OF THE SOCIETY

Article 10

After a decision of the General Assembly, which follows proposal of the Board of Trustees or the one fourth of the number of active members, a member of the society who has served for a number of years as president of the society and has produced significant and proved contributions to the society, can be proclaimed Honorary President of the society.

CHAPTER C

BODIES OF THE SOCIETY

Article 11

The General Assembly and the Board of Trustees exercise the administration of the society.

GENERAL ASSEMBLY

Article 12

The General Assembly is the supreme and sovereign body of the society, which possesses the general and decisive responsibility for every issue submitted to it for consideration according to the rules of the present bylaws and it is related to the accomplishment of the aims of the society. The General Assembly has the

right to abrogate or alter the decisions of the Board of Trustees or of the Auditors' Committee.

Article 13

Among others, the General Assembly is responsible for the following:

1. The approval of the report of activities and financial management of the Board of Trustees and the reports of the Auditors' Committee.
2. The deliverance of the Board of Trustees from any responsibility.
3. The recall of the members of the Board of Trustees and of the Auditors' Committee.
4. The change of the bylaws, and
5. The dissolution of the society.

Article 14

The General Assembly comes regularly in session every three years in January. Extraordinary sessions can also take place whenever the Board of Trustees considers it as necessary or there is a written request to the President of the Board of Trustees, signed by minimum of the one tenth of the members, who have fulfilled their financial obligations. In such request the proposed topics for discussion must be written.

Article 15

The General Assembly comes in session after a written invitation is sent by the President of the Board of Trustees to each active member or is published in the daily press, 20 days in advance from the day of the meeting. The invitation must include the date, the place, the time and the agenda. In case the President of the Board of Trustees does not call together the General Assembly after the submission of an application of the members, then the members can do it by making an invitation.

Article 16

The General Assembly is considered to be in quorum when one half plus one of the members who have fulfilled their financial obligations are present. The decisions are taken by absolute majority of votes. When quorum cannot be achieved, the General Assembly comes together again within eight (8) days at the same place without invitation and with the same agenda and is considered to be valid independently of the number of the present members.

Article 17

In cases of: (a) revocation of members of the Board of Trustees or the Auditors' Committee, (b) cancellation of the membership of a member of the society, (c) modification of the bylaws, and (d) dissolution of the society, presence of the 4/5 of the members who have fulfilled their financial obligations and majority of the ¾ of the votes of the present members is required.

Article 18

General Assemblies begin with the election of the committee that presides the meeting, which is constituted from the President, the Secretary and three Inspectors responsible for the collection of the votes.

The President announces the start and the end of the General Assembly, directs the deliberations and brings into voting the requests. The Secretary of the General Assembly is responsible for keeping the minutes. The Inspectors responsible for the collection of the votes supervise the voting, the sorting of the votes and the recording of the results.

Until the committee that presides the General Assembly has been elected, the President or the Vice-President and the Secretary of the Board of Trustees serve as President and Secretary of the General Assembly, respectively. They pass to the committee that presides the General Assembly a list of the members who have fulfilled their financial obligations, which has been produced by the Treasurer. The decisions are taken by raising hands except from the election of the members of the Board of Trustees and the Auditors' Committee, which are taken by secret casting of votes.

The records of the General Assembly are kept in a separate book and are signed by all members of the committee presided it. Then the Secretary of the Board of Trustees keeps this book.

ELECTION OF THE MEMBERS OF THE BOARD OF TRUSTEES AND THE AUDITORS' COMMITTEE

Article 19

According to the previous article and the following provisions the members of the General Assembly elect the members of the Board of Trustees:

1. The announcement of the general assembly is made 20 days before the elections.
2. A common ballot is formed listing the candidates for the Board of Trustees and then the candidates for the Auditors' Committee. The names of the candidates are listed in alphabetical order of the surnames and they include surname, given name and father's name.
3. There is a ballot box and the voting is kept secret.
4. Everyone who votes can mark on the ballot paper from 1 to 9 crosses of preference next to the names of the candidates.

The records of the election, the ballot papers and every relevant with the election document are kept at least for six months after the elections.

Article 20

After count of the votes, the committee presiding the elections proclaims, according to the number of votes, the successful candidates and the substitutive members. All the members of this committee (president, secretary, inspectors) have the right to vote.

THE BOARD OF TRUSTEES

Article 21

The Board of Trustees consists of nine members elected by the General Assembly for a period of three years. Within fifteen days from the elections, the member who received most of the votes or its most senior member calls the Board in session. Following secret balloting of its members the Board of Trustees elects the President, Vice President, Secretary - General and Treasurer.

Article 22

Member of the Board of Trustees, who is absent without serious reason for more than three successive meetings, is removed from his position after a decision of the Board of Trustees, which judges the reasons of the absences. The substitutive member with most of the votes replaces this member. When there is no substitutive member the Board of Trustees elects one of the active members under the condition that he / she has fulfilled the financial obligations. Every member of the Board of Trustees can resign expressing this decision in written to the President and without any other statement. The resigned member is replaced in accordance with the previous paragraph. In case of resignation of more than five members of the Board of Trustees at the same time, the term of the Board is terminated.

Article 23

The Board of Trustees comes in session regularly every three months and extraordinarily when the President believes that is necessary, following an invitation that describes the agenda.

The above-mentioned invitations are sent by means of registered mail ten days in advance or by means of a telegram sent three days in advance, to each member of the Board of Trustees. The meetings of the Board of Trustees take place at the office of the society.

The Board of Trustees is considered to be in quorum when at least seven of its members are present and the decisions are made by majority of votes. In case of equal number of votes, the decision is made according to the vote of the President.

Article 24

The Board of Trustees: (1) Governs the society, administers and manages its affairs, organizes and directs its activities, by applying the bylaws and the decisions of the General Assembly, decides for every appropriate measure in order to accomplish the society's purposes. (2) Approves the internal regulations of the society. (3) Decides on every subject, which is entrusted to it by the General Assembly and the bylaws. (4) Forms and submits in every General Assembly the financial balance of the society.

THE PRESIDENT OF THE BOARD OF TRUSTEES

Article 25

The President of the Board of Trustees represents the society, judicially and in front of any authority, any court of law and in any relationship of the society with a third party.

The President supervises and controls all functions and activities of the society, the management of the treasury, signs the papers of the society, which are written and co-signed by the Secretary - General, announces and directs the meetings of the Board of Trustees, proclaims the start and the end of these meetings, gives the right of speech to anyone who requests it and refuses the right of speech to anyone who does not behave properly, brings the subjects to voting and announces the results, has the superior supervision of the society and takes care for the application of the bylaws and the laws.

THE VICE PRESIDENT

Article 26

The Vice President substitutes in full the President when he is unable or absent.

THE SECRETARY - GENERAL

Article 27

The Secretary - General keeps the archives, the registry of members, the book of minutes of the Board of Trustees, the book of minutes of the general assemblies, signs together with the President the correspondence of the society, has the supervision of the office and keeps in the office the seal of the society. When the Secretary - General is not able to perform his duties or is absent, he is substituted in full by a member of the Board of Trustees who is chosen during its initial meeting or later.

THE TREASURER

Article 28

The Treasurer keeps the treasury of the society and all accounting books as well as the property book of the society. He collects the income utilizing duplicated receipts, stamped and numbered in increasing order and signed by him. He / she is responsible for the payment of the expenses, every three months submits to the Board of Trustees a summary of the balance of the treasury and gives to the Board of Trustees any relevant information concerning the financial status of the society. He is also responsible for writing the balance sheet and the budget of the society, which are submitted to the Board of Trustees. Every payment must be fully documented and accompanied by the corresponding receipts. The Treasurer keeps an amount of money agreed by the Board of Trustees, while the rest of it is deposited to a bank after a decision of the board of Trustees.

When the Treasurer is unable to perform his duties he is substituted in full by the Secretary - General or another member of the Board of Trustees according to its decision.

THE AUDITORS' COMMITTEE

Article 29

The Auditors' Committee has three members and it is elected by the General Assembly during the elections for the Board of Trustees. It has the same duration with the one of the Board of Trustees. Its members cannot be at the same time members of the Board of Trustees. In case of resignation of two at least members of the committee, these are replaced after a decision of the Board of Trustees, by two of the most senior members of the society. This decision is taken and announced in written the sooner possible.

Article 30

The Auditors' Committee, in a similar way with the Board of Trustees, elects its President who directs its functions, invites the members for a meeting and presides the meetings. The Auditors' Committee has the obligation to come in session and as many times it is requested with a letter to its President by the 1/10 of the members of the society who have fulfilled their financial obligations. The Auditors' Committee is in quorum when there are present at least two of the three members, one must be the President, and the decisions are taken by majority of votes.

Article 31

The duty of the Auditors' Committee is the control of the financial management of the society, in relationship to the income and its sources as well as to the expenses.

CHAPTER D

INCOME

Article 32

The income of the society may come from the following sources:

1. The enrollment and fees of the members.
2. The annual memberships dues.
3. The income earned from the society's property.
4. Bequests, donations, inheritances and other grants.
5. Special income, collections from galas and other events.
6. Every other legal financial source.

Article 33

The society possesses a round seal where the name of the society and the year of its foundation (1963) are written and in its center the head of Apollo appears.

Article 34

The name of the society in the English language will be expressed by the words "Greek Orthodontic Society". This will be utilized in every case it is necessary the above-mentioned name to be used in English.

Last article

The present bylaws consist of 34 articles.

These bylaws have been approved.

The President of the General Assembly

The Secretary

Athanasios E. Athanasiou

Antonios Dimopoulos

Exact copy

Athens, November 1, 2001

The President of the Greek Orthodontic Society

Athanasios E. Athanasiou

The present bylaws have been translated in English from the original publication in Greek by Prof. A. E. Athanasiou, Dr. M. N. Lagoudakis and Dr. M. A. Papadopoulos in September 1993 and were modified according to the revision of July 2002 and of April 2004.